

DC AGO FOUNDATION GRANT APPLICATION

Applications for project funding are due **March 1** annually. Applicants will be notified by **March 15** of that same year. Please complete all sections of the application and only the relevant part of Section II based upon your project type.

Section I. General Information

Name of Individual or Organization Applying for Grant:

If Organization, name of contact person: _____

Address: _____

City: _____ State: _____ Zip code _____

Telephone: _____ E-mail: _____

Name of project:

Short description of project: _____

Have you ever received financial support from the DCAGO Foundation?

Yes No

If so, when? _____

Total funds requested from the Foundation in this application: _____

Section II: Project Information.

Select the category that best describes your the project, then proceed to the corresponding section as described within the parenthesis.

- Education **(go to Section IIa)**
- Creative, including composition, or commission **(go to Section IIb)**
- Media, including audio, video, or New Media **(go to Section IIc)**
- Performance **(go to Section IId)**
- Scholarly research or publication **(go to Section IIe)**
- Publication in popular or trade press including professional journals **(go to Section IIf)**
- Community outreach **(go to Section IIg)**
- General operating support **(go to Section IIh)**

Proceed to the appropriate subsection based upon the project type selected above.

Section IIa. Project Information For EDUCATION Projects
Answer these questions only if this is an education project.

Educational goals of project:

Who are the students?

Number of students: _____

Who is the instructor or instructional team? _____

How will learning outcomes be measured?

Is this a first-time or continuing project? _____

In what outcomes have previous projects resulted? _____

You Have Completed Section II. Proceed to Section III.

Section IIb. Project Information for CREATIVE Projects
Answer these questions only if this is a creative project

Medium:

- Organ Composition
- Choral Composition
- Other musical medium (please specify) _____
- Other artistic medium (please specify) _____

Composer or creative artist: _____

Is this a commission? Yes No

If so, what is the amount of commission fee: _____

What is the event at which the work will be presented?

How is the organ a part of the work? ((e.g., solo, accompaniment, ensemble, etc.)?)

Will the new work be published or recorded? Yes No

If so, when, by whom, what medium or publisher? _____

Expected date of publication or release: _____

Artist(s) or presenter _____

Has the program material already been recorded? _____

If so, when? _____

Additional materials required for all creative projects:

- **Attach a letter of intent from publisher or recording label.**
- **Attach a biography of the composer or creative artist.**

You Have Completed Section II. Proceed to Section III.

IIc. Project Information for MEDIA Projects
Answer these questions only if this is a media project.

What type of media?

CD DVD Video Broadcast Web site Other (specify)

Distributor Name (e.g., record label, broadcast, publisher, etc.):

Repertoire or data to be recorded or transmitted:

Has this repertoire or data been recorded or transmitted before? Yes No

If so, when, by whom, and what medium or publisher?

Artist(s) or presenter(s) _____

Has the program material already been recorded? Yes No

If so, when and by whom?

Additional materials required for all creative projects:

- **Attach a letter of intent from carrier to publish or broadcast the project.**

You Have Completed Section II. Proceed to Section III.

IId. Project Information for PERFORMANCE Projects
Answer these questions only if this is a performance project.

Name of sponsoring organization or presenter: _____

Name of artist(s): _____

Date of performance: _____ Are artists already booked? Yes No

Performance venue: _____

Venue seating capacity: _____ Expected number in attendance: _____

Is this part of a series? Yes No

Who is the target audience for this performance?

Repertoire or works to be performed:

What is the role of the organ in the performance (e.g., solo, accompaniment, ensemble, etc.)?

Additional materials required for all performance projects:

- **Attach a biography of the artist(s) or group**

You Have Completed Section II. Proceed to Section III.

IIe. Project Information for SCHOLARLY Projects
Answer these questions only if this is a scholarly research and/or publication project.

Name of researcher or author: _____

Nature of the research/publication work:

Research site or libraries:

Is the work (check one): In Planning Stage Underway Completed

If underway, select the words that best describe its stage of development:

In review In revision In press

What is the role of the organ in this research? _____

Publication plans (names of journals, book publishers, etc.):

Is this a refereed or peer reviewed publication?

Additional materials required for all scholarly research/publication projects:

- **Attach a curriculum vitae**
- **Attach a letter from the journal or book editor indicating status**

Expected date of publication: _____

You Have Completed Section II. Proceed to Section III.

Section IIf. Project Information for TRADE PRESS Projects
Answer these questions only if this is publication project for popular or trade press including professional journals.

Name of author: _____

Topic of the article:

Research work on topic:

Is the work (check one): In Planning Stages Underway Completed

If underway, select the words that best describe its stage of development:

In review In revision In press

What is the role of the organ in this article? _____

Publication plans (names of journals, book publishers, etc.):

Additional materials required for all publication projects for popular or trade press:

- **Please attach a curriculum vitae**
- **Please attach a letter from the journal indicating status of article**

Expected date of publication: _____

You Have Completed Section II. Proceed to Section III.

Section IIg. Project information for COMMUNITY OUTREACH.
Answer these questions only if this is community outreach project.

Name of project leader: _____

Purpose of the outreach: _____

Intended beneficiaries:

Intended outcomes or benefits from the project:

What is the role of the organ in this outreach?

Event(s) planned:

Anticipated number in audience or as participants: _____ Date: _____

You Have Completed Section II. Proceed to Section III.

Section IIIh. Project Information for GENERAL OPERATION SUPPORT. Answer these questions only if this is request for general operating support.

Name of organization: _____

Name of executive: _____

Purpose of the organization: _____

Total annual budget: _____

Percentage of budget represented by this request: _____

How will this funding **expand** current programming?

Would any programming be eliminated as a result of **not** receiving these funds?

Yes No

If yes, what would be eliminated?

You Have Completed Section II. Proceed to Section III.

Section III. Project Budget Information.

Please list sources of income and costs in the appropriate categories. In the case of general operating support (Section IIh), list annual expenses.

PROJECT INCOME

Amount requested from DCAGO Foundation: _____
Dues, subscriptions, memberships: _____
Foundation or grant support other than DCAGO: _____
Donations, patronage (include in-kind): _____
Admission or ticket sales: _____
Investment income: _____
Support from partnering organizations (include in-kind): _____
Other (please specify) _____

Total income _____

EXPENSES

Artist fees: _____
Stipends (specify): _____
Commissions: _____
Royalties: _____
Travel: _____
Supplies and overhead: _____
Office expenses: _____
Research assistant (s): _____
Performance venue rental fees: _____
Equipment: _____
Recording or other media costs: _____
Production costs: _____
Photocopying or publication: _____
Other (please specify): _____

Total expenses _____

Section IV. Mission Advancement Information.

Explain how your project advances the purpose of the DC AGO Foundation as exemplified in the Articles of Incorporation and statement of purpose:

As stated in the Articles of Incorporation “the DC AGO Foundation is organized exclusively for educational and charitable purposes. The term ‘charitable purposes’ shall be limited to and shall include only religious, charitable, scientific testing for public safety, literary, or educational purposes within the meaning of the terms used in Section 501(C)3 of the Internal Revenue Code of 1954...Included among the educational and charitable purposes for which this corporation is organized are the following: the conduct of competitions for organists; the giving of scholarships to deserving organists to assist in their pursuit of higher education; the providing of educational experiences and programs for organists; the commission of appropriate new musical compositions; and, the advancement of professional concerns. The enumeration of the foregoing educational and charitable purposes is not intended to, and shall not operate to limit the educational and charitable activities which may be engaged in and conducted by the corporation.”

The purpose of the DC AGO Foundation is to invest in the future of the organ and its artists.

Return completed application—including any attachments required for your project type—to the Grant Review Committee:

Mail: Samuel Baker
540 N Street, SW
Apt#S-804
Washington, DC 20024-4557
ATTN: GRANT REVIEW COMMITTEE
Email: grant@dcagofoundation.org